

Enq-8-270

~~SECRET~~
Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Communications

DATE: 13 March 1958

FROM : Chief, Engineering Division

SUBJECT: Monthly Report, February 1958

~~CONFIDENTIAL~~
(Not For)

1. Forwarded herewith is the Engineering Division Monthly Report for February 1958.

2. There has been a slight increase in activity this month relative to recruitment of engineering personnel. Eight pre-employment processing interviews were held with prospective graduates of June 1958. Indications are that March will be considerably more active regarding pre-employment interviews. We are very appreciative of the fine work being done by Mr. [REDACTED] Office of Personnel, in actively following through on each personnel recruitment request submitted by OC-E.

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3. A considerable amount of effort was expended on the preparation of the Engineering Division Facilities Forecast. Based on information currently available to this division, additional personnel are required to meet present and future engineering support requirements.

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4. Mr. [REDACTED] returned from TDY in [REDACTED] In addition to providing further area knowledge to him, I am sure that the engineering/supply personnel benefited by being able to "cross-examine" the visitor and being re-familiarized with what is happening in Headquarters, OC-E. In addition, the experience gained, will materially aid him in his present/future assignments.

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Attachment:
Monthly Report

cc: OC-O&T

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